Bandung, August 17, 2016

To : Mr. Andrean Hamzah Effendi

Research and Production Manager

PT. Sukses Maju Bersama

Cc: Mr. Freddy Gunawan

Human Resources Manager

PT. Sukses Maju Bersama

Dear Mr. Andrean

I would like to inform you my irrevocable pengunduran diriation from my position as Production Operator of PT. Sukses Maju Bersama, effective September 17, 2016.

It is a great opportunity working at PT. Sukses Maju Bersma considering the fact that I have no enough knowledge regarding my position and still giving me the chance to work at PT. Sukses Maju Bersama. I enjoyed with your company with great people around me but things wouldn’t work out the way I wanted to be. That is why I’m leaving my position and take new challenge and phase of my career.

Thank you for the opportunity as well as the knowledge that you provide me during the last two years.

Sincerely,

Thomas Kurniawan Arief