Jakarta, 09 April 2019

No : 1665 /RPT/IV/ 2019

Re : Visa Application

To : Japan Embassy

Jakarta – Indonesia

Attn : **Consular Section**

Dear Sir / Madam,

We hereby inform you that our Promotion Manager, **Mrs. Liliana Warsito**, will be travel to United Kingdom in order to maintain our company’s business which is dealing in world’s travel agency.

Therefore we like to ask your help to be able to provide a **“Single Trip Visa”** for him please.

Name : **Liliana Warsito**

Nationality : **Indonesian**

Passport : **X114099**

Date of Expiry Passport : **29 Agustus 2020**

All the expences during the trip will be borne by **PT. Renata Putra Travel.**

We will guarantee that he will not seek employment or permanent stay in your country. Therefore we will appreciate your granting him the necessary visa to enter your country.

Thank you in advance for your kind attention and good cooperation for this matter.

Your Sincerely,

PT. Renata Putra Travel

**Renata Putra**

Directress